d.vinci

ISMS Scope

Version	2.8
Date	November 10, 2026
Owner	Information Security Officer
To be approved by	Data Protection Officer
Approved by	Matthias Blenski
Classification	public (“öffentlich”)

Introduction

This document defines the areas of the company covered by our information security management system (ISMS), which is based on ISO/IEC 27001. We refer to these areas as the scope of application. Exceptions must be listed here.

Scope

We, d.vinci HR-Systems GmbH, develop, maintain, distribute and operate recruiting software and offer our customers consulting services in this context. Taking into account external and internal issues as well as the requirements of interested parties, all activities in this context are part of the scope of application.

This concerns our only location at 37 Nagelsweg, Hamburg 20097, as well as the pop-interactive GmbH data centre (408 Wendenstraße, Hamburg 20537), where we run our software on our own hardware and keep data backups in a separate fire protection area. This makes pop-interactive GmbH our most important service provider. In the event of a disaster, we also store encrypted data backups with an ISO/IEC 27001-certified cloud service provider in the EU.

At the Nagelsweg site, the scope includes all premises, processes and the IT infrastructure, as well as all external processes that affect information security services. In addition to the data centre mentioned above, this primarily concerns third-party services that are used in our software, as personal data may be processed here (see the list of our subcontractors).

It should be noted that HR-Systems shares offices and IT infrastructure with the subsidiary d.vinci Personalmarketing GmbH (about 3 employees). Their processes, insofar as they do not affect HR-Systems, are excluded from the scope.

Wording of our ISO/IEC 27001:2022 certificate (scope):

> Development, Sales, Testing, Service and SaaS-Business Operating, as well as HR-BPO-Service
> SoA V10.5 dated Sep 2, 2026